



Iowa Tribe of Oklahoma

335588 E. 750 Rd.

Perkins, OK 74059

Phone: (405)-547-2402

Fax: (405)-547-1032

Special Business Committee Meeting Administrative Conference Room December 17, 2014 10:00 A.M. Minutes

Officers Present

Gary Pratt, Chairman

Thomas Cox, Vice Chairman

Lisa Switch, Treasurer

Eagle McClellan, Councilperson

Staff/Guest Present

Amy Scott, Executive Assistant

Stephanie Crowder, Tribal Administrator

David McCullough, Attorney

Kim Bear, Ioway Casino Employee

Melissa Crusoe, Accountant

Scott Huebert, Accountant

Bobby Walkup, Tribal Member

Chairman Pratt called the meeting to order at 10:38 a.m.

Councilperson McClellan performed roll call and all officers were present except Secretary Cox.

Chairman Pratt declared a quorum present to conduct official business.

Councilperson McClellan gave the invocation.

Councilperson McClellan made a motion to move Bobby Walkup - Discussion (Item VII-A) up after invocation. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

Tribal member Bobby Walkup asked to speak to the Business Committee regarding tribal matters (item VII-A on the agenda). Executive Assistant and Tribal Administrator asked to leave the room. No action taken at this time. Consideration will be given at end of meeting.

Treasurer's Report

November 2014 Financials – Presented by Finley & Cook

November 2014 financials were presented for review. Total assets for all Governmental funds was \$24.8 million, total liabilities for all governmental funds was \$3.2 million and total of all liabilities and fund balances was \$24.8 million. Total Revenues for all governmental funds was \$8.8 million, total expenditures for all governmental funds was \$22.6 million, gaming transfers in was \$6.8 million and fund balances at the end of the year was \$21.6 million.

*****Secretary Cox arrived at 12:00 p.m.*****

Benny Cards

Treasurer Switch moved to approve \$2k for Single and \$5k for family as the annual funding amount for 2015 based on averages used since assistance program was implemented in May of 2014. Motion passed 4 yeas, 0 nays, 0 absent and 1 abstention.

Fee to Trust Updates

Treasurer Switch provided status updates on the Fee to Trust projects. Action items to be taken are; TA Crowder will take action on the road to the Clinic-establish 911 address and street name; and Business Committee will instruct Attorney Bill Bettenberg to submit the West Casino Parking Lot deed in the manner that is in the best interest of the tribe to correct the deed issue.

Budgets

New Budgets

Treasurer Switch moved to approve **Resolution I-14-130** a resolution authorizing the approval of the CCDF 2015 Budget (898-000). Motion passed 4 yeas, 0 nays, 0 absent and 1 abstention.

Secretary Cox moved to approve **Resolution I-14-131** a resolution authorizing the approval of the CCDF 2015 Budget (898-405). Motion passed 4 yeas, 0 nays, 0 absent and 1 abstention.

Treasurer Switch moved to approve **Resolution I-14-132** a resolution authorizing the approval of the CCDF 2015 Budget (898-415). Motion passed 4 yeas, 0 nays, 0 absent and 1 abstention.

******Vice Chairman Cox exited the meeting at 1:00 p.m. ******

Treasurer Switch moved to approve **Resolution I-14-133** a resolution authorizing the approval of the Preservation Grant Budget (899-000). Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

******Vice Chairman Cox returned to the meeting at 1:06 p.m. ******

Budgets Modifications

Councilperson McClellan moved to approve in a blanket motion budget modifications for **Agriculture GF (100-435)**, **Fire Department GF (100-750)**, and **2014 CCDF (871-000)**. Motion passed 4 yeas, 0 nays, 0 absent and 1 abstention.

New Business

2015 Health Benefits

Business Committee approved NO changes to the Medical Coverage for 2015, the tribe will remain under the FEHB.

Business Committee approved changing Life Insurance Coverage to Hartford.

Business Committee approved combining Flex Spending and Cobra Coverage and switching to Conexis.

CITI Bank Card – Point of Contact

Business Committee approved adding Accountants, Treasurer, Executive Assistant and Tribal Administrator to the CITI Bank Card approved contacts. All others approved contacts will be removed from the Business Committee cards.

Headstone Assistance Proposal (email dated 12/9/2014)

Discussion item only. No action taken.

****Meeting recessed at 1:38 p.m. for lunch****

****Meeting reconvened at 2:06 p.m. ****

Language Project-Library (email dated 12/11/2014)

Business Committee all approves of the project. They would like an update on who the next candidate would be and would like to see it sooner than next fall and would like Cultural Preservation to be involved if possible.

****Treasurer Switch exited the meeting at 2:26 p.m. ****

Letter of Commitment-Clinic

Secretary Cox moved to approve the Letter of Commitment for the Clinic (in support of OSU Prevention Programs). Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

Job Descriptions

New Job Descriptions

Secretary Cox moved to approve in a blanket motion New Job Descriptions for the Ancillary Service Coordinator, and Tag Agent/Receptionist. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

Revised Job Descriptions

Councilperson McClellan moved to approve in a blanket motion Revised Job Descriptions for the Executive Administrative Assistant, Family & Community Services Director and Environmental Engineer. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

Enrollments

Vice Chairman Cox moved to approved Resolution I-14-134 a resolution to enroll Sebastian Holek-Murray to the Iowa Tribe of Oklahoma membership roll. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

Vice Chairman Cox moved to approved Resolution I-14-135 a resolution to enroll Emilio Julian Llamas to the Iowa Tribe of Oklahoma membership roll. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

Vice Chairman Cox moved to approved **Resolution I-14-136** a resolution to enroll Mikiah Shay Rowe to the Iowa Tribe of Oklahoma membership roll. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

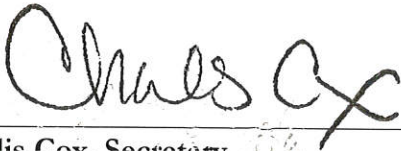
Bobby Walkup – Discussion ~done out of order~

Councilperson McClellan moved to approve release of partial payment to the tribal member in the amount of \$400 with the note that all other payments will be withheld until debt is paid in full. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

With there being no further business the meeting adjourned at 4:10 p.m.

CERTIFICATION

I, Chalis Cox, Secretary of the Iowa Tribe of Oklahoma, do hereby certify that the above are minutes of a duly called special meeting held on December 17, 2014 at the Tribal Administrative Conference Room and were approved at a regular called meeting held on January 27, 2015 by a vote of 3 yeas, 0 nays, 1 absent and 1 abstention.



Chalis Cox, Secretary
Iowa Tribe of Oklahoma