



# Iowa Tribe of Oklahoma

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Perkins, Oklahoma 74059  
(405) 547-2402  
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## Regular Business Committee Meeting Administrative Conference Room April 15, 2015 10:00 A.M.

### Minutes

#### Officers Present

Gary Pratt, Chairman  
Lisa Switch, Treasurer  
Chalis Cox, Secretary  
Eagle McClellan, Councilperson

#### Staff/Guests Present

Renee Hagler, Acting Tribal Administrator  
Amy Scott, Executive Assistant  
David McCullough, Attorney

Chairman Pratt called the meeting to order @ 10:58 am.

Secretary Cox performed roll call and all officers were present except Vice Chairman Cox, who is excused.

Chairman Pratt declared a quorum present to conduct official business.

Councilperson McClellan gave the invocation.

#### Secretary's Report

##### Meeting Minutes for approval

Secretary Cox moved to approve meeting minutes for January 23, 2015 Regular BC Meeting, February 4, 2015 Special BC Meeting, February 18, 2015 Special BC Meeting, March 4, 2015 Special BC Meeting, and March 18, 2015 Special BC Meeting. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

#### Treasurer's Report

##### Budget Modifications

Councilperson McClellan moved to postpone the Public Works Indirect Cost (375-410) budget modification. Motion passed 3 yeas, 0 absent, 1 absent and 1 abstention.

Councilperson McClellan moved to approve the BIA 2014 Education (539-561), BIA 2014 Job Placement & Training (539-562), Aid to Tribal Government 2014 (541-000), BIA Tribal Court 2014 (537-000), BIA Social Services 2014 (538-000) and Diabetes (626-000) budget modifications. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

## New Budgets

### OCAITHB's Dental (606-865)

Councilperson McClellan moved to approve Resolution I-15-19 a resolution authorizing the approval of the OCAITHB's Dental Budget (606-865). Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

### Title IV-B 2015 (601-000)

Councilperson McClellan moved to approve Resolution I-15-20 a resolution authorizing the approval of the Title IV-B 2015 Budget (601-000). Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

### Rare Book School (607-000)

Treasurer Switch moved to approve Resolution I-15-21 a resolution authorizing the approval of the Rare Book School Budget (607-000). Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

### BIA Tribal Court 2015 (537-600)

Councilperson McClellan moved to approve Resolution I-15-22 a resolution authorizing the approval of the BIA Tribal Court 2015 Budget (537-600), pending clarification of what this covers. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

## Other Business

### Ratify Resolution I-15-18

Treasurer Switch moved to ratify Resolution I-15-18 a resolution authorizing submission of a grant application to the U.S. Department of Health and Human Services, Administration for Children and Families, for Fiscal Year 2015-2017, the Family Violence Prevention and Services Grant. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

### Victim Service Hopeline Coverage Compensation

Treasurer Switch moved to approve the proposed Victim Service Hopeline Coverage Compensation once documents are provided by Police Chief, Brian Rowe and the granting agency. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

### Victim Service Credit Card Request

Treasurer Switch moved to approve the Victims Service Credit Card Request to get a Travel Card from CITI Bank in the amount of \$1,500.00. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

### 2014 Enrollment Certification

Treasurer Switch moved to approve Resolution I-15-23 a resolution certifying the number of enrolled members of the Iowa Tribe of Oklahoma as of December 31, 2014. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

**Amendment to Title 23A Tax Code**

Treasurer Switch moved to approve **Resolution I-15-24** a resolution authorizing the Business Committee of the Iowa Tribe of Oklahoma to amend the Title 23A of the Tribal Codes to authorize the issuance of Special License Permits to vendors for special events held within Iowa Tribe of Oklahoma Country. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

**Chartered Bank**

Business Committee agreed to move forward and to attempt to establish a Board of Directors.

**Bah-Kho-Je 8(a) Application**

Business Committee agreed to move forward on the 8(a) application and to create a lease to rent a room to Bah Kho Je and dissolve the lease on the Bah Kho Je trailer.

**Tax Commission stamps for gaming machines**

Discussion only item. Need stamps for the machines and a tax amount need to be established. Forms will also need to be created.

**Gaming Commission- Police Department Discussion**

Discussion only item.

*\*\*\*\*Meeting recessed at 1:10 pm\*\*\*\**

*\*\*\*\*Meeting reconvened at 2:00 pm\*\*\*\**

**Tax Commission**

Business Committee selected Michael Rowe, Judith Shores and Treasurer Lisa Switch as members of the Tax Commission.

**Gathering of the Nations (Elders Leave)**

Business Committee approved Administrative Leave for the Elders Gathering of the Nations trip. No monies will be distributed early.

**Public Works Items**

No action taken

**Public Works Department Org Chart**

No action taken

**Facilities Engineer Associate – Updated**

No action taken

**Environmental Engineer Associate – Updated**

No action taken

**Public Works Clerk – Updated**

No action taken

**Facilities Engineer Specialist – Updated**

No action taken

**Environmental Engineer Supervisor – Updated**

No action taken

**Public Works Director – Updated**

No action taken

**Grounds Division Supervisor – New**

No action taken

**Grounds Division Associate – New**

No action taken

**Medical Assistant Job Description – New to Replace LPN**

Councilperson McClellan moved to approve the **Medical Assistant Job Description**. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

**Tribal Youth Awards**

Business Committee agreed on May 30<sup>th</sup> for the 2015 Tribal Youth Awards.

*\*\*\*\*Meeting recessed at 4:40 pm on April 15<sup>th</sup> 2015\*\*\*\**

*\*\*\*\*Meeting reconvened at 1:30 pm on April 16<sup>th</sup> 2015\*\*\*\**

**Officers Present**

Gary Pratt, Chairman  
Chalis Cox, Secretary  
Eagle McClellan, Councilperson

**Staff/Guests Present**

Renee Hagler, Acting Tribal Administrator  
Amy Scott, Executive Assistant

Vice Chairman Cox and Treasurer Switch were not present.

**Language Coordinator Employment Agreement**

Councilperson McClellan moved to approve the **Language Coordinator Employment Agreement** beginning on 4-1-15 with a rate of \$2500.00/month with a requirement to turn in the equipment that was issued to her in error and to provide bi weekly reports to the Business Committee. Additionally all recordings must be turned in to the Business Committee. Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

**Youth Initiative Grant**

Councilperson McClellan moved to approve **Resolution I-15-25** a resolution authorizing the Youth Initiative Grant be returned to the Bureau of Indian Affairs. Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

### **Kaw Nation Child Support Services**

Councilperson McClellan moved to approve **Resolution I-15-26** a resolution creating policy regarding the judicial recognition of all child support wage assignments submitted to the Iowa Tribe of Oklahoma on behalf of another state or IV-D agency, and mandating the foreign child support wage assignments be processed through the Kaw Nation Child Support Services Program which provides direct services to our children and families. Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

### **Physician Assistant Employment Agreement**

Councilperson McClellan moved to approve the **Physician Assistant Employment Agreement**. Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

### **AARP Indian Elder Nomination**

Councilperson McClellan moved to nominate May Sine as AARP Elder for 2015. Motion passed 2 yeas, 0 nays, 2 absent and 1 absent.

### **Aviary Website Request**

Discussion only item. Tribal Administrator will talk with website/journal editor and Information Technology Director and instruct that the Aviary issues need to be addressed.

### **Garnishments on Tribal Payments**

Discussion only item.

### **US 177 Project- Final Plans**

Councilperson McClellan moved to approve the **US177 Project-Final Plans**. Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

### **Special Diabetes Certification**

Councilperson McClellan moved to approve the **Special Diabetes Certification**. Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

### **Recreation Rentals**

Business Committee agreed that the weekly rate should be changed to \$50 per week and \$150 per month on the Ball Fields rental.

Business Committee agreed to move forward in obtaining quotes to stripe the floor in the Chena Building, tan in color and no tribal seal in the center of the floor, but rather a floral design. This will be presented to the Business Committee once bids are received.

### **Helmer Refrigerator**

Business Committee agree to sale the Helmer refrigerator. Suggested a \$3500 for the refrigerator and suggested getting an offer on the Vitro machine.

### **Enrollments**

Councilperson McClellan moved to approve **Resolution I-15-27** a resolution to enroll Jaide Leora Vanhorn to the Iowa Tribe of Oklahoma membership roll. Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

Councilperson McClellan moved to approve **Resolution I-15-28** a resolution to enroll Gage Michael A. Vanhorn to the Iowa Tribe of Oklahoma membership roll. Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

Councilperson McClellan moved to approve **Resolution I-15-29** a resolution to enroll Eligh James Vanhorn to the Iowa Tribe of Oklahoma membership roll. Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

Councilperson McClellan moved to approve **Resolution I-15-30** a resolution to enroll Karen Lynn Haymond to the Iowa Tribe of Oklahoma membership roll. Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

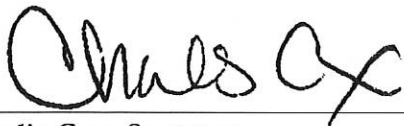
Councilperson McClellan moved to approve **Resolution I-15-31** a resolution to enroll Jonathan Charles Skinner to the Iowa Tribe of Oklahoma membership roll. Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

Councilperson McClellan moved to approve **Resolution I-15-32** a resolution to enroll Gage Eugene Huffine to the Iowa Tribe of Oklahoma membership roll. Motion passed 2 yeas, 0 nays, 2 absent and 1 abstention.

With there being no further business the meeting adjourned at 3:04 p.m.

#### **CERTIFICATION**

**I, Chalis Cox, Secretary of the Iowa Tribe of Oklahoma, do hereby certify that the above are minutes of a duly called special meeting held on April 15, 2015 at the Tribal Administrative Conference Room and were approved at a regular called meeting held on October 21, 2015 by a vote of 3 yeas, 0 nays, 1 absent and 1 abstention.**



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**Chalis Cox, Secretary  
Iowa Tribe of Oklahoma**