



Iowa Tribe of Oklahoma

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Special Business Committee Meeting Administrative Conference Room February 4, 2015 10:00 A.M

Minutes

Officers Present

Gary Pratt, Chairman
Thomas Cox, Vice Chairman
Eagle McClellan, Councilperson

Staff/Guests Present

David McCullough, Attorney
Renee Hagler, Acting Tribal Administrator
Amy Scott, Executive Assistant
Melissa Crusoe, Accountant
Scott Huebert, Accountant

Chairman Pratt called the meeting to order @ 10:50 am.

Councilperson McClellan performed roll call and all officers were present except Treasurer Switch and Secretary Cox.

Chairman Pratt declared a quorum present to conduct official business.

Chairman Pratt gave the invocation.

Treasurer's Report

****Treasurer Switch arrived at 11:12 a.m. ****

Budget Modifications

Treasurer Switch moved to approve budget modifications for BIA-Tribal Court (537-000), BIA-Aid to Tribal Government (541-000), BIA-Community Fire (542-000), BIA-Job Placement (539-562), BIA-Social Services (538-000) and BIA-ICW (540-000) and postpone budget modifications for Library General Fund (100-570), BIA-Law Enforcement (543-000) and BIA-Education (539-561). Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

Grant Submissions

Treasurer Switch moved to approve **Resolution I-15-05** a resolution authorizing submission of a grant application to the U.S. Department of Justice for a Coordinated Tribal Assistance Grant Program. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

Treasurer Switch moved to approve **Resolution I-15-06** a resolution authorizing submission of a grant application to the U.S. Department of Justice, Office on Violence Against Women for a Fiscal Year 2015 Rural Sexual Assault, Domestic Violence, Dating Violence and Stalking Program. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

Treasurer Switch moved to approve **Resolution I-15-07** a resolution authorizing submission of a grant application to the U.S. Department of Justice, Office on Violence Against Women for a Tribal Sexual Assault Services Program Grant. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

Other Business

Ratify Peak Government Services Agreement

Treasurer Switch moved to ratify **Peak Services Agreement** previously approved by email on February 3, 2015. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

Ratify Education Assistance Increase

Treasurer Switch moved to ratify the Education Assistance Increase previously approved by email on January 28, 2015 and approve **Resolution I-15-08** a resolution to approve an additional amount of \$1600 per semester increase to Scholarship-Education Assistance and an additional amount of \$500 per semester increase to students enrolled in Vo-Tech school with a certificate based course of 9 months or longer with corrections. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

Finley & Cook-Accounting Software

Finley & Cook provided an Approval Workflow Routing Chart. Business Committee requested additional training for Directors and Business Committee.

Ric Short Invoices & Contract

Business Committee agreed to pay open invoices and terminated contract when contract expires, February 23, 2015. Business Committee instructed TA to get Grant Writer Job Description for their review and approval.

Mini Clinic Update

Interim Health Director Joe Blan provided mini update of clinic plans. New Health Director will be starting March 15, 2015.

Pharmacist

Interim Health Director Joe Blan discussed the potential applicants and the decision of the interviewing board. Patrick Oxford was the suggested individual by the interview board. Based on the information provided the Business Committee agreed with their choice.

****Recessed meeting at 12:46 p.m.****

****Meeting called back to order on at 1:46 p.m.****

2015 Payment Schedule

Treasurer Switch moved to approve **Resolution I-15-09** a resolution authorizing the payments of \$500 in April, August, and December 2015 to all members enrolled with the Iowa Tribe of Oklahoma as of the last day of the month that payment is made with corrections. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

Banking Act

Business Committee requested Attorney David McCullough to reach out to Dan Powers. Business Committee wants his thoughts on suggested board members and possible investors or cost of application.

Tribal Tag Design

Business Committee agreed to switch vendors and designs.

Dispatch Agreement with Carney Oklahoma

Treasurer Switch moved to approve the **Dispatch Agreement with Carney Oklahoma**. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

Election Board Appointment

Councilperson McClellan moved to approve Misty Twoguns as the Business Committees' 2015 Election Board Appointment. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

Sanitary Survey Update & Well Updates (Ken Knight)

Ken Knight provided updates on Wells #1 and #2. Ken also provided updates on the well at the Travel Plaza including testing required by the EPA. Sanitary Survey Finding updates were addressed and the proposed completion date of ALL open concerns on the survey is March 15, 2015.

ICDBG Fire Station Contract

Renee Hagler gave update on status and requested some changes to the titles on the contract. Requested that Owners Representative (currently Renee Hagler) be changed to Chairman Pratt, and Project Manager (currently Renee Hagler) be changed to Core of Engineers. Attorney David McCullough agreed these changes should be made prior to finalizing and executing the contract.

Proposal for Blue Breakfast and Walk

Renee provided summary and explained that the Social Services Department wanted the Business Committee to know that they originally had scheduled the Whitecloud Building but recently changed the location to the Chena Building.

Jim Thorpe Games (Russell Deer)

Tribal member not present but Councilperson McClellan explained that the tribal member expressed the desire to advertise in the Tribal paper. Tribal member would like to see more representation for the Iowa Tribe of Oklahoma. Business Committee agreed that once we receive an updated 2015 flyer from the Jim Thorpe Games that we would place in the Tribal paper and on the Iowa Tribe Website.

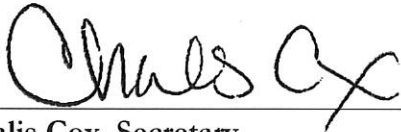
Enrollments

Councilperson McClellan moved to approve **Resolution I-15-10** a resolution to enroll Melanie Estelle Jacobs to the Iowa Tribe of Oklahoma membership roll. Motion passed 3 yeas, 0 nays, 1 absent and 1 abstention.

With there being no further business the meeting adjourned at 5:33 p.m.

CERTIFICATION

I, Chalis Cox, Secretary of the Iowa Tribe of Oklahoma, do hereby certify that the above are minutes of a duly called special meeting held on February 4, 2015 at the Tribal Administrative Conference Room and were approved at a regular called meeting held on April 15, 2015 by a vote of 3 yeas, 0 nays, 1 absent and 1 abstention.



Chalis Cox, Secretary
Iowa Tribe of Oklahoma